The City of San Mateo invites applications for the position of:

Position: Maintenance Support Intern - Public Works Department
Salary: $18/hr.
Job Type: Internship
Location: Waste Water Treatment Plant, 2050 Detroit Drive, San Mateo, CA
Duration: Potential assignment length – 8-12 weeks
Application: An official City of San Mateo employment application and supplemental questionnaire is required.
Closing Date: Upon receipt of the first 100 applications and supplemental questionnaire or by March 31, 2017, whichever occurs first.

THE POSITION: Provide maintenance support to the Wastewater Treatment Plant Maintenance Department

MINIMUM QUALIFICATIONS:
- Desirable experience in painting and mechanical work
- Able to work independently with direction from supervisor
- Data input
- Interest in learning more about a career in local government

DUTIES: The primary projects will most likely include the following:
- **Painting Duties:**
  1. Color identification and labeling of the piping network to correspond with the product that it carries such as #1 water, #2 water, HYPO, sludge, service air ETC
  2. Painting of WWTP machinery
  3. Painting of WWTP identification of maintenance tools, equipment and buildings
  4. Maintaining a fully supplied paint department with all of the plant paints from building exterior and interior paints painting material such as drop cloths, brushes, rollers, masking tape, spray paint
  5. Proper disposal of old paints and thinners and aerosols
- **Mechanic helper:**
  1. Inventory parts and material from suppliers such as bearings, belts, valves, pipe fittings ETC
  2. Data input on CMMS for parts
  3. Labor for mechanic, electrician, and the Instrument Control Technician; to include: getting extra needed or forgotten tools and material/equipment needing an extra person
  4. Safety Watch

In addition, the intern may work on a variety of other projects depending upon their time and interests.

HOW TO APPLY: Interested candidates should submit an official City of San Mateo employment application and supplemental questionnaire on-line on CalOpps.org by March 31, 2017, or upon 100 applications whichever occurs first.

SUPPLEMENTAL QUESTIONNAIRE: Please submit a cover letter discussing your interest and experience as it relates to this position.

For additional information:
contact Sameet Shankar at 650-522-7284 or by e-mail at sshankar@cityofsanmateo.org